



Application for a Lake Park Library Card (ADULT)

Please review our policies **on the reverse side** before completing this application. The application requires your signature indicating your agreement to comply with the Lake Park Public Library's rules and regulations.

PLEASE WRITE CLEARLY. THANK YOU.

Ms / Mrs / Mr _____
First Name _____ **Middle Initial** _____ **Last Name** _____

Local Address _____
Street _____ Apt. No. _____
City _____ State _____ Zip Code _____

DL/ Mailing/2nd Address _____
(Please circle one) Street _____ Apt. No. _____
City _____ State _____ Zip Code _____

Email Address _____

Home Telephone () _____ Cell Phone () _____

Business or School _____ Bus. Phone () _____

Did you read the rules on the reverse side? Yes / No

Please sign below indicating your agreement to follow the rules and regulations of the Lake Park Public Library.

Signature

Date

This section to be completed by Library Staff Only

Card Number Assigned _____ **Applicant is** Male / Female
FL Driver License / ID No. _____ **Exp Date** _____
Local Address Verified with _____
Staff Initials _____ **Process Date** _____ **Date Mailed/Given** _____

Application for a Lake Park Library Card (ADULT) Rules and Regulations

All residents of the Town of Lake Park are eligible for a card with the Lake Park Public Library. The Library also issues cards to residents of Palm Beach County as part of an agreement with the Library Cooperative of the Palm Beaches. Library cards are renewable annually.

Applicants are required to provide photo identification with their current address such as a State of Florida Drivers License. Other photo identification (passport, student ID, etc.) may be used, accompanied by proof of the local address, such as current paid utility bill, property title or rental lease agreement.

Please read the following information carefully and signify your agreement to comply with the library rules and regulations by signing the application form. New library cards are mailed to the local address provided on the application if an id with a verifiable address is not presented at time of application.

Cell Phones

The Lake Park Public Library is a **CELL PHONE FREE ZONE**. Please turn off your ringer or place on silent and make your calls outside. The library does not have a public telephone.

Use of the Public Computers

1. A current library card or valid picture id must be presented to staff at the circulation desk in order to sign in to use the public internet access computers.
2. All users need to be in good standing with no fines or overdue items owing at the Lake Park Library and/or any of the co-operative libraries.
3. Printing fee is \$0.20c per page - black & white and \$0.50c per page - color. **USERS PAY FOR ALL PAGES PRINTED.**
4. Users are limited to 30 minutes per visit when others are waiting to use a computer.
5. Two people may sit at a computer together, provided they do not disturb others.
6. Personal laptops may be used with the library's wireless service.

*Library computers are a public service. All users need to follow community standards of ethics, taste, and sensibility while engaged with computer programs, or online with the internet. Unsuitable screens may not be displayed in the Lake Park Library. Users who abuse computer rules, harm equipment or programs and/or otherwise violate standards of ethics, taste and sensibility will be denied use of computers in the Lake Park Library.

Borrowing Materials

Borrowers are responsible for the safe return of all books, audio books, video/DVDs. **Users will be charged for damaged materials.**

1. Books may be borrowed for 2 weeks (14 days), with a .05c fine for each day overdue.
2. Books may be renewed by telephone, in person or online @ www.lakepark-fl.gov.
3. Best sellers and other material may be reserved by telephone or in person.
4. Videos/DVDs and audio books may be borrowed for one week (7 days).
5. The fine is \$1.00 per day for each overdue video/DVD.
6. The fine is \$0.05 per day for each overdue audio book.

Lost Library Cards

The cost for replacing a lost library card is \$1.00. A valid picture ID must be presented in order to replace a lost card.